SCOPE AND CONTENT NOTE

This series contains correspondence and copies of State Department documents forwarded by the Secretary of State to the President and is arranged in seven sub-series.

The COUNTRIES sub-series pertains to issues related to individual countries. The names of representatives to each country are listed as a cross reference to the diplomats sub-series. Topics include; the war debt moratorium, the standstill agreement, reparations, and disarmament. Arranged alphabetically by name of country and thereunder chronologically.

The DIPLOMATS sub-series documents the activities of American diplomats and requests by American nationals while traveling abroad. The Herbert Hoover Presidential Papers – Secretary’s Files Series, Individuals Files Series, and Personal Files Series contain additional references to these diplomats and citizens. Arranged alphabetically by name and thereunder chronologically.

The DISARMAMENT sub-series documents the efforts of the administration to promote international disarmament. Arrangement is alphabetical by topic or format and thereunder chronologically.

The FINANCIAL sub-series concerns the war debt moratorium agreement, the standstill agreement, war debts and reparations. This sub-series is arranged as a chronological correspondence file followed by subject files arranged alphabetically.

The GENERAL SUBJECTS sub-series concerns foreign affairs issues which do not fall within the province of the other sub-series. Important topics include: Inter-American High Commission, League of Nations, Peace, and Treaties. Arranged alphabetically by subject.

The JUDICIAL sub-series concerns international law and the appointment of American representatives to international courts. Arranged alphabetically by subject.

The MANCHURIAN CRISIS sub-series relates to efforts to bring about a cessation of hostilities between China and Japan. Arrangement is chronological.
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